



Facilitating & Presenting in a Virtual Environment

Course Description:

Developing great virtual facilitation and presentation skills is essential when developing credibility and influence in this new environment. The percentage of people that can really deliver an effective and influential presentation is quite small in most organizations. If you want to stand out and influence with credibility when delivering a presentation, then learning the skills for virtual presentations is a necessary tool for your professional toolbox. This course will help you get your message across and effectively engage your audience.

Course Objectives:

After completing this class, you will have the tools and understanding of how to deliver effective and engaging presentations.

- Learn how to effectively manage Virtual Meetings
- Learn how to own the virtual room with your presence
- Learn how to increase participant engagement
- Build connections through amplified communication
- Create synergy despite geography
- Learn how to read and adapt to your audience
- Develop the skills of influence
- Learn how to present “Change” that people will embrace
- Develop the skill to keep your virtual meetings on track
- Learn the most effective presentation aids
- Lead, coach and support team members virtually
- Learn what makes your audience lean in



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Who should attend?:

Managers, supervisors, team leaders and anyone who wants to improve their facilitation and presentation skills and influence others.

Why should you take this workshop?:

Presenting with confidence increases your personal and professional stock value. If you want to continue to grow professionally and personally, this is a workshop you must attend.

Presentation Creation

- Break down your presentation into the proper stages
- Power Openers
- Organizing your thought process

Your Compelling Message

- Get your audience to “Lean In”
- What’s in it for them?
- Insure you have made your point

Influence

- Understand the psychology of influence
- Build trust
- Increase your credibility