



First Time Manager

Course Description:

This hands-on workshop will help those that are transitioning from supervisor to manager. This transition requires the understanding and development of credibility and authority. Managing people doesn't have to be hard once you understand the various motivations and frustration people have. Developing and managing a team can be very rewarding when the right skills are developed, and the right tools are used. This workshop provides all that is needed to make the “Supervisor Transition”

Course Objectives:

After completing this workshop, employees will have the tools and deep understanding of how to develop into a leader who can manage, motivate, implement change while building a cohesive team.

- Build credibility right out of the gate
- Develop effective communication skills
- Understand how to create a culture of trust and accountability
- Learn how manage objectives and set goals for your team
- Learn how to increase team performance
- Develop team synergy.
- Learn how to deal with the various personality styles
- Learn how to positively influence people.
- Learn how to deal with difficult people and situations



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Who should attend?:

This workshop is designed for the supervisor that aspires to transition to manager and leader

Why should you take this workshop?:

Overcome the issues that all new managers face

- Develop a manager mindset
- Understand the difference between supervising and managing
- Learn how to manage friends and co-workers
- Avoid the most common mistakes made by new managers

Develop your management skills

- Learn the management style that is best for your own personality
- Develop powerful people skills
- Develop good leadership habits
- Increase your emotional intelligence

Build a great team

- Learn how to develop people and insure they are in the right role
- Make each team member feel valued and part of the team
- Create a positive team culture
- Create a compelling team vision everyone will embrace